

Overseas SEP

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- **Unparalleled opportunities** for personal development as a mature student, potential employee and better person
- Exposure to different cultures
- Enhance interpersonal skills and adaptability to new environments
- **Global networking opportunities**
- Opportunity to learn a new language

Eligibility

- National University of Singapore (NUS) full-time students.
- Completed at least two semesters of study. For Polytechnic direct entry students, at least one semester of study.
- **Minimum CAP of 3.0 & no grade below C.**
- Scholarship holders subject to approval by sponsor.

Application

- Students will receive invitation to apply from Undergraduate Office.
- Apply online through OPAS :
<https://aces01.nus.edu.sg/VOPSEP/Login>
Oct 2016.
- Avoid withdrawal after accepting the offer in OPAS system. Penalty of at least \$300 will be imposed for withdrawal of SEP.

Timeline & Process for SEP

Faculty SEP Student Applications

	Process	Timeline
Round 1 (applications for Sem 5, 6 and full year)	Application period	End September / Early October – End October (1 month)
	Department Interview	Early November (Reading week 14 Nov – 20 Nov) All interview results submitted <i>*By end November</i>
	OUP Selection by 50% CAP +50% Interview rating	Offer & student acceptance <i>*By end December</i>
Round 2 (*applications for Sem 6 only)	Application period	Mid January – End January/early February
	Department Interview / OUP Interview	<i>*Interviews</i> held <i>By mid February</i> (students who were not interviewed at Round 1)
	OUP Selection by 50% CAP +50% Interview rating	Offer & student acceptance <i>By March</i>
Round 3 etc	Application period	Early April – end April or May
	Clear leftover places	

Timeline & Application for SEP

Round 1 (Sem 1, Sem 2 and Year long applications)	Early October – End October
Round 2 (Sem 2 only)	End February – Mid March
Round 3 (Sem 2 only)	Early April – End April

The first call for applications is in early October for the next academic year. Students who are eligible will be able to view places available to them and also submit their applications via the NUS Student Integrated System (NUS SIS), 'Self-service' (under the left menu)> External Study.

Application Procedure

Please Note...

- Round 1 for SEP will conclude **in December**.
- Students should be aware and contactable by email during this period for the SEP allocation results.
- All students who had applied to SEP will know which semester they will embark for SEP by December.
- This will give students sufficient time to make preparations for their IA.
- Students to be informed of their allocated IA semester by the first week of January
- IA/VIP student registration Round 1 begins in early February.

Before selecting universities

- Go through SEP website at <http://www.eng.nus.edu.sg/sep>.
- Choose Partner University that offers similar discipline *especially if you are planning to map core modules and Technical Electives*
- **Check for language of instruction.**
- **Ensure:** You have sufficient funds to support your throughout the SEP period. Students will pay NUS tuition fees for the regular semesters while on exchange and will be fully responsible for their own airfare, visa, accommodation, living and other expenses.
- **Note:** Some Partner Universities academic calendar may not fit exactly into NUS' academic calendar. *Eg. CEE students will not be able to exchange at these Universities: TUM, U Stuttgart, U. Ulm, Eindhoven, Technion-Isreal.*
- List of Partner Universities academic calendar will be made available at SEP website by Office of Undergraduate

Choose FIVE Universities in Your Application

- You are advised to select **five choices** of Partner Universities from **at least three different continents**. Those who made fewer choices will receive lower priority in placement.
- Most Partner Universities have 1 or 2 places only. The actual number of places may change anytime based on decisions by the Partner University or IRO.
- **Note feedback re: Tongji U:** “After accepting the internal offer, I did more research on module mapping and after talking to a senior who came back from the university, I realized that I have to take my core modules in Chinese and I am not confident in doing so as I feel that the technical terms will be a difficulty. Also, I am told that the some modules offered in semester one will only be part one of the module so I might not be able to be mapped back to NUS.” –Ref: Xu Yurou, SEP 2016/2017– at withdrawal

Allocation

Students will be assessed holistically during the allocation process; not just on academic standing.

Students will be assessed on the following **in addition** to their academic standing:

- **motivations** for pursuing the SEP.
- ability to be good “**ambassadors**” of NUS & Singapore.
- ability to **communicate & articulate ideas** effectively.
- exhibit **interests & abilities beyond academics**
evident through **active involvement** in various special programs in the last 1 to 2 years (e.g. FoE Enhancement Programs / clubs / societies / sports: in the University and/or general community.)

In the ‘**Personal Statement**’ **(ii)** section, accurately highlight the above qualities and be prepared to attend **interviews (iii)**.

Be prepared to substantiate any factual information provided in the application.

When your application is successful

- **IAP interview by companies will be conducted via Skype or video conferencing while student may be on SEP. Direct interview coordination between student and company, so please remain contactable while on SEP.**
- **Undergraduate Office** will guide you on the rest of the process, including submission of initial study plan, submission of application form & documents to Partner University, and start of module mapping (mapping is to be approved prior to your departure)
- **There will be additional briefing for successful applicants, specifically on module mapping & credit transfer.**

Module Selection

Please note what to complete in NUS:

1. 60MC limit on level 1000 modules
2. Minimum graded MCs (NUS modules with assigned Letter-grades 'A+' to 'D', 'CS' grade or 'S'-grade) counted towards Degree, Major, and Minor Requirements:
 - A minimum of 50% for degree requirements (residency);
 - A minimum of 60% for major requirements; and
 - A minimum of 16MC for minor requirements
3. The policy of minimum workload of 18 MCs per semester will be applicable to all new and returning students with effect from AY2015/16.

Reference: <http://www.eng.nus.edu.sg/sep/Policy.htm>

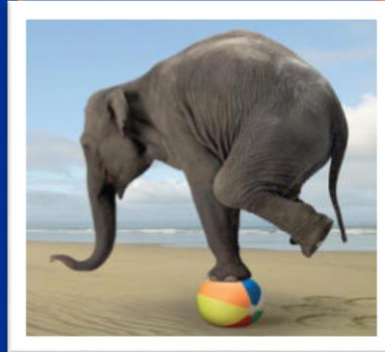
What modules can you take?

- Modules in Partner University cannot be mapped to NUS modules. For such case, a “dummy code” will be assigned
- There are two ends of the spectrum:

A TOTAL MISMATCH to your NUS Major/Minor requirements:

PROS – You will gain education outside your major in NUS. This complements and broadens your personal development.

CONS – Your MCs earned during SEP will mostly be counted as UEM. You may face a delay in graduation.



A PERFECT MAP to your NUS Major/Minor requirements:

PROS – No “losing out” to your contemporaries in NUS. No delay in graduation from NUS.

CONS – You may not learn anything special or different about your subject or SEP country. Would you be gaining anything extra or different from NUS?

It's about striking a balance and being flexible

A Note on Honour Code

- There have been cases where NUS students are caught misbehaving during SEP on & off campus, most notably, plagiarism.
- As ambassadors of NUS and Singapore, students are expected to maintain high standard of academic, professional, and personal integrity which students have agreed to abide by upon matriculation.
- CEE Department will not tolerate such misconduct and will not hesitate to enforce disciplinary action when necessary.

WHO TO APPROACH?

Undergraduate Office

Application and placement

Application submission to
Partner University

Initial Study Plan and
Learning Agreement

Change of Partner University

Withdrawal

CEE Department Office

Module mapping request

Endorsement of finalized study
plan after mappings are
approved

Submission of original
transcript for the purpose of
credit transfer

Credit transfer (CEE Dept Office
will prepare and submit to RO)

Contact Mdm Sarimah
ceesm@nus.edu.sg

Mentor

Recommendation
letter

Department
Website

<http://www.eng.nus.edu.sg/cee/programmes/CEE-UG-StudentExchangeProgramme.html>

Thank you!

Questions?